



John Menzies plc
2 Lochside Avenue
Edinburgh Park
Edinburgh
EH12 9DJ

NOT FOR RELEASE, PUBLICATION OR DISTRIBUTION, IN WHOLE OR IN PART, DIRECTLY OR INDIRECTLY IN, INTO OR FROM ANY JURISDICTION WHERE TO DO SO WOULD CONSTITUTE A VIOLATION OF THE RELEVANT LAWS OF SUCH JURISDICTION.

This document is important and requires your immediate attention. If you are in any doubt as to the action you should take, you are recommended to seek your own financial advice from your broker, bank manager, solicitor, accountant or other independent professional adviser authorised under the Financial Services and Markets Act 2000 if you are in the United Kingdom, or, if not, from another appropriately authorised independent financial adviser.

If you have sold or otherwise transferred all your shares in John Menzies plc, please forward this letter and the accompanying documents to the purchaser, transferee or to the broker or agent through whom you made the sale or transfer was effected for transmission to the purchaser or the transferee. However, such documents should not be forwarded or transmitted in or into any jurisdiction where to do so would constitute a violation of the relevant laws or regulations of such jurisdiction.

SHAREHOLDERS DO NOT NEED TO TAKE ANY ACTION IN RELATION TO THE OFFER AT THIS TIME.

30 March 2022

To shareholders of John Menzies plc and, for information only, to holders of convertible securities, options or subscription rights and persons with information rights.

Dear Shareholder

Recommended cash offer for John Menzies plc ("Company") by GIL International Holdings V Limited ("Bidco") a wholly-owned subsidiary of Agility Public Warehousing Co. K.S.C.P.

As you may be aware, the Company and Bidco announced a firm intention by Bidco to make an offer for the Company under Rule 2.7 of the City Code on Takeovers and Mergers on 30 March 2022.

You have advised us that rather than receive a posted copy of these documents you would prefer to receive notice of how they can be accessed electronically.

Shareholders need take no action at this time.

The purpose of this letter is to give you notice that the announcement has been published and that a copy of the full text thereof and all other information, documents and announcements relating to the offer process is available on the Company's website at www.menziesaviation.com. This letter, a copy of which will also be made available on the Company's website, is not to be taken as a summary of the information in the announcement and should not be regarded as a substitute for reading the announcement in full.

Should you have any queries regarding your shareholding or this communication, please contact our

People. Passion. Pride. Since 1833.

John Menzies plc
Company No.: SC34970
T +44 131 467 8070 • E info@johnmenziesplc.com
W www.menziesaviation.com
Registered office: 2 Lochside Avenue, Edinburgh Park,
Edinburgh EH12 9DJ

Registrar, Computershare, via the Computershare shareholder helpline on 0370 703 6303. Alternatively, Computershare can be contacted by clicking the link below:

www.investorcentre.co.uk/contactus

Yours faithfully



Philipp Joeinig
Chairman & CEO

Availability of hard copies

If you received this letter in electronic form you may request a hard copy of the documents by contacting John Geddes at Investor.Relations@menziesaviation.com on 0131 225 8555, or by submitting a request in writing addressed to John Geddes at 2 Lochside Avenue, Edinburgh Park, Edinburgh, Scotland, EH12 9DJ. It is important that you note that unless you make such a request, a hard copy of the documents will not be sent to you. You may also request that all future documents, announcements and information to be sent to you in relation to any offer or the formal sale process should be in hard copy form.

Directors' responsibility statement

The Directors of the Company accept responsibility for the information contained in this document. To the best of the knowledge and belief of the Directors, who have taken all reasonable care to ensure such is the case, the information contained in this document is in accordance with the facts and does not omit anything likely to affect the import of such information. This is for information purposes only and does not constitute an offer to sell or an invitation to purchase any securities or the solicitation of an offer to buy any securities, pursuant to the possible offer or otherwise.

Provision of addresses, electronic addresses and other details

Please note that addresses, electronic addresses and certain other information provided by the shareholders of the Company, persons with information rights and other relevant persons for the receipt of communications from the Company may be provided to the offeror during the offer period as required under Section 4 of Appendix 4 of the Code.

Dealing disclosure requirements

Under Rule 8.3(a) of the Code, any person who is interested in 1 per cent. or more of any class of relevant securities of an offeree company or of any securities exchange offeror (being any offeror other than an offeror in respect of which it has been announced that its offer is, or is likely to be, solely in cash) must make an Opening Position Disclosure following the commencement of the offer period and, if later, following the announcement in which any securities exchange offeror is first identified.

An Opening Position Disclosure must contain details of the person's interests and short positions in, and rights to subscribe for, any relevant securities of each of (i) the offeree company and (ii) any securities exchange offeror(s). An Opening Position Disclosure by a person to whom Rule 8.3(a) of the Code applies must be made by no later than 3.30 pm (London time) on the 10th business day following the commencement of the offer period and, if appropriate, by no later than 3.30 pm (London time) on the 10th business day following the announcement in which any securities exchange offeror is first identified. Relevant persons who deal in the relevant securities of the offeree company or of a securities exchange offeror prior to the deadline for making an Opening Position Disclosure must instead make a Dealing Disclosure.

Under Rule 8.3(b) of the Code, any person who is, or becomes, interested in 1 per cent. or more of any class of relevant securities of the offeree company or of any securities exchange offeror must make a Dealing Disclosure if the person deals in any relevant securities of the offeree company or of any securities exchange offeror. A Dealing Disclosure must contain details of the dealing concerned and of the person's interests and short positions in, and rights to subscribe for, any relevant securities of each of (i) the offeree company and (ii) any securities exchange offeror, save to the extent that these details have previously been disclosed under Rule 8 of the Code. A Dealing



Disclosure by a person to whom Rule 8.3(b) of the Code applies must be made by no later than 3.30 pm (London time) on the business day following the date of the relevant dealing.

If two or more persons act together pursuant to an agreement or understanding, whether formal or informal, to acquire or control an interest in relevant securities of an offeree company or a securities exchange offeror, they will be deemed to be a single person for the purpose of Rule 8.3 of the Code.

Opening Position Disclosures must also be made by the offeree company and by any offeror and Dealing Disclosures must also be made by the offeree company, by any offeror and by any persons acting in concert with any of them (see Rules 8.1, 8.2 and 8.4 of the Code).

Details of the offeree and offeror companies in respect of whose relevant securities Opening Position Disclosures and Dealing Disclosures must be made can be found in the Disclosure Table on the Panel's website at www.thetakeoverpanel.org.uk, including details of the number of relevant securities in issue, when the offer period commenced and when any offeror was first identified. If you are in any doubt as to whether you are required to make an Opening Position Disclosure or a Dealing Disclosure, you should contact the Panel's Market Surveillance Unit on +44 (0)20 7638 0129.

